



Victoria Native Friendship Centre

Internal/External Employment Opportunity

Position Title: Programs Intake and Brief Service Social Worker

Department: Family Development and Food Security

Hours: Full-time

Wage Range: \$30/hr to start

Closing Date: August 4th, 2025

The Programs Intake and Brief Service Social Worker serves as a professional and supportive “first point of contact” for community members wanting to access services/programs of VNFC. This position provides basic assessment, information, referrals, and support to all clients contacting VNFC reception using a variety of service delivery platforms (telephone, in-person, and online). The Programs Intake and Brief Service Social Worker focuses on supporting immediate, short-term support and resources to community, including crisis intervention, information and referrals.

Our competitive compensation package includes extended cost-shared benefits and a pension plan. Our team includes people of all Indigenous identities; some who are close to their communities and others who are on a path to learn more about their heritage. In recognition of the importance of a lived understanding of Indigenous communities, history, values and culture, preference is given to Indigenous applicants. **Please self-identify in your cover letter.**

Applicants must be able to work legally in Canada; VNFC is unable to sponsor employment visas or offer work permits at this time.

Please send cover letter and resume to admin@vnfc.ca. No phone calls please. Only those selected will be contacted.

[See the full job description here](#) or visit our website at vnfc.ca

About the Victoria Native Friendship Centre

The Victoria Native Friendship Centre is a non-profit Indigenous-led organization located on Southern Vancouver Island, BC. Our mandate is to encourage and promote the well-being of urban Indigenous people by strengthening individuals, families, and community.

“VNFC respectfully acknowledges the territory of the Lək̓ʷəŋən People, known today as the Songhees & Xwsepsum¹ on whose land we live, work, learn and prosper.”