



# Victoria Native Friendship Centre

## Internal/External Employment Opportunity

**Position Title: Jordan's Principle Service Coordinator**

**Department: Family Development and Food Security**

**Hours: Full-time**

**Wage Range: \$35/hr**

**Closing Date: April 8th, 2025**

Working as part of an amazing team that supports First Nations and Inuit children and youth in accessing services and supports, the Jordan's Principle Service Coordinator will report to the Family Services Manager, and assist with and provide knowledgeable support to First Nations and Inuit parents/guardians, children, and youth seeking support for health, social, and education services including Jordan's Principle funding.

Our competitive compensation package includes extended cost-shared benefits and a pension plan. Our team includes people of all Indigenous identities; some who are close to their communities and others who are on a path to learn more about their heritage. In recognition of the importance of a lived understanding of Indigenous communities, history, values and culture, preference is given to Indigenous applicants. **Please self-identify in your cover letter.**

Applicants must be able to work legally in Canada; VNFC is unable to sponsor employment visas or offer work permits at this time.

**Please send cover letter and resume to [admin@vnfc.ca](mailto:admin@vnfc.ca). No phone calls please. Only those selected will be contacted.**

**[See the full job description here](#)** or visit our website at [vnfc.ca](http://vnfc.ca)

### **About the Victoria Native Friendship Centre**

The Victoria Native Friendship Centre is a non-profit Indigenous-led organization located on Southern Vancouver Island, BC. Our mandate is to encourage and promote the well-being of urban Indigenous people by strengthening individuals, families, and community.

**"VNFC respectfully acknowledges the territory of the Lək̓ʷəŋən People, known today as the Songhees & Xwsepsum<sup>1</sup> on whose land we live, work, learn and prosper."**