



Victoria Native Friendship Centre

Internal/External Employment Opportunity

Position Title: Seasonal Shelter Manager

Department: Property and Housing Supports

Hours: 6-month seasonal position at 35 hours/week, flexible schedule

Hourly wage: \$35.00 per hour under Averaging agreement pending funding

Competition close date: September 17th, 2023

Working as part of the VNFC Seasonal Shelter Team, and reporting directly to the Director of Property and Housing Supports, the VNFC Seasonal Shelter Manager has overall responsibility for the running of the VNFC Seasonal Shelter, and provides strategic and operational leadership to the Seasonal Shelter Team. This position provides supervision, leadership and support to staff within the Seasonal Shelter Team, as well as and will ensure that the work of the team is well integrated and managed to the benefit of the clients/community served. A flexible working schedule is required.

Our team includes people of all Indigenous identities; some who are close to their communities and others who are on a path to learn more about their heritage. In recognition of the importance of a lived understanding of Indigenous communities, history, values and culture, preference is given to Indigenous applicants. **Please self-identify in your cover letter.**

Please send cover letter and resume to admin@vnfc.ca. No phone calls please. Only those selected will be contacted

[See the full job description here](#) or visit our website at vnfc.ca

About the Victoria Native Friendship Centre

The Victoria Native Friendship Centre is a non-profit Indigenous-led organization located on Southern Vancouver Island, BC. Our mandate is to encourage and promote the well-being of urban Indigenous people by strengthening individuals, families, and community.

“VNFC respectfully acknowledges the territory of the Ləkʷəŋən People, known today as the Songhees & Xwsepsum on whose land we live, work, learn and prosper.”