



# Victoria Native Friendship Centre

## Internal/External Employment Opportunity

**Position Title: Seasonal Shelter Coordinator**

**Department:** Property and Housing Supports

**Hours:** 6-month seasonal position at 35 hours/week, flexible schedule

**Hourly wage:** \$26.00 per hour under Averaging agreement pending funding

**Competition close date: September 17th, 2023**

Working as part of the VNFC Seasonal Shelter Team, and reporting directly to the Seasonal Shelter Manager, the VNFC Seasonal Shelter Coordinator provides operational support to the Seasonal Shelter Team. This position provides supervision, leadership and support to staff within the Seasonal Shelter Team, and will ensure that the work of the team is well integrated and managed to the benefit of the clients/ community served. A flexible working schedule is required

Our team includes people of all Indigenous identities; some who are close to their communities and others who are on a path to learn more about their heritage. In recognition of the importance of a lived understanding of Indigenous communities, history, values and culture, preference is given to Indigenous applicants. **Please self-identify in your cover letter.**

**Please send cover letter and resume to [admin@vnfc.ca](mailto:admin@vnfc.ca). No phone calls please. Only those selected will be contacted**

[See the full job description here](#) or visit our website at [vnfc.ca](http://vnfc.ca)

### About the Victoria Native Friendship Centre

The Victoria Native Friendship Centre is a non-profit Indigenous-led organization located on Southern Vancouver Island, BC. Our mandate is to encourage and promote the well-being of urban Indigenous people by strengthening individuals, families, and community.

**“VNFC respectfully acknowledges the territory of the Ləkʷəŋən People, known today as the Songhees & Xwsepsum on whose land we live, work, learn and prosper.”**

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