



Victoria Native Friendship Centre  
Internal & External Employment Opportunity – 1 FTE



# VNFC Tenant Support Worker

## VNFC Properties Team

"Our team includes people of all Indigenous identities, some who are close to their communities and others who are on a path to learn more about their heritage." **Indigenous applicants preferred. Please self-identify in your cover letter.**

Working as part of the Property Management Team and reporting directly to the Property Manager, the **Tenant Support Worker** will provide direct services that include support, counselling and referral for Indigenous tenants who live at Siem Lelum (Respected House) & Fernwood House.

### KEY RESPONSIBILITIES (include the following and not limited to):

- Work with families using a holistic, culturally sensitive approach, the Social Worker will be part of a multi-disciplinary Team working to improve children, family and community identity and wellness
- Assist families and individuals to lower their risks of being evicted
- Assist families and individuals to meet healthy standards for cleanliness within their units
- Connect families and individuals to other education, employment and support services
- Assist tenants to develop strategies to deal with conflict between themselves and other tenants
- Develop strategies and coordinate activities to increase the sense of Community engagement including BBQ's and playgroups and a Tenant volunteer program
- Ensure that best practices are followed while working with families on the caseload;
- Prepare monthly stats, case notes and reports for VNFC as required to meeting funding requirements
- Liaise between the client and the MCFD Social Worker (if involved), offering the client assistance in navigating the MCFD system and the Family Justice system.
- Assisting the client to participate in development of their Risk Reduction Service Plan (RRSP), action planning and assistance with referrals and/or direct access to in-house or community programming.
- Collaboration with community partners, professionals and other service providers to create positive working relationships; meeting the issues and concerns of the clients, as well as promoting a positive image of VNFC as an organization.

### KNOWLEDGE, SKILLS AND ABILITIES:

- Experience working with individuals with substance misuse, sexual abuse, family violence (incl. child abuse & neglect), grief, suicide, depression, healing; Residential School issues and recovery.
- Ability to provide statistical data
- Knowledge and familiarity with the *Child and Family Community Service Act*, *Family Relations Act* and *Aboriginal Operational Practice Standards and Indicators*.
- Demonstrated success in interventions, crises and outcomes.
- Computer proficiency in Office 365 or Word 2000, Outlook 2000, Basic internet application.
- Physical requirement - The incumbent must spend a major portion of the work hours standing, walking, and/or sitting. The incumbent may be required to do a great deal of stretching, bending and lifting (such as but not limited to car seats, food and/or dishes).
- Must be able to work independently and be reliable and self-motivated.
- Must relate well with families, co-workers, other professionals and be able to work in partnership with other programs and resources.
- Must be prepared to act as a role model for healthy lifestyle choices and demonstrate respect for people of all ages.
- Must maintain professional standards and maintain confidentiality with respect to their families and work.
- Must provide a Vulnerable Sector Criminal record check (form can be located at <http://www.pssg.gov.bc.ca/criminal-records-review/>).

### EDUCATION and EXPERIENCE:

The successful candidate will possess a combination of education and experience that satisfy all or most of the following:

- Required Bachelor Degree in Social Work, Child and Youth Care, social service related area and/or equivalent combination of education and experience
- Culturally appropriate knowledge and practice.
- As this is outreach work candidate **must** have reliable transportation and hold valid B.C. driver's license and clean driving record. (Recent driver's abstract to be submitted)
- Relevant experience working with Indigenous communities and/or non-profit organizations.

**SALARY:** Wage scale: \$24.50 – 26.50/hour  
**HOURS:** Monday to Friday (35 hours/week); some evening programming hours will be required.  
**COMMENCING:** June 2023

Please submit your resume and cover letter attention to:  
**Hiring Committee**

(by mail / fax / email to [admin@vnfc.ca](mailto:admin@vnfc.ca) or in person)

**No phone calls please**, only those selected for interviews will be contacted.  
 An eligibility list will be established.

# Closing Date: Until Filled